

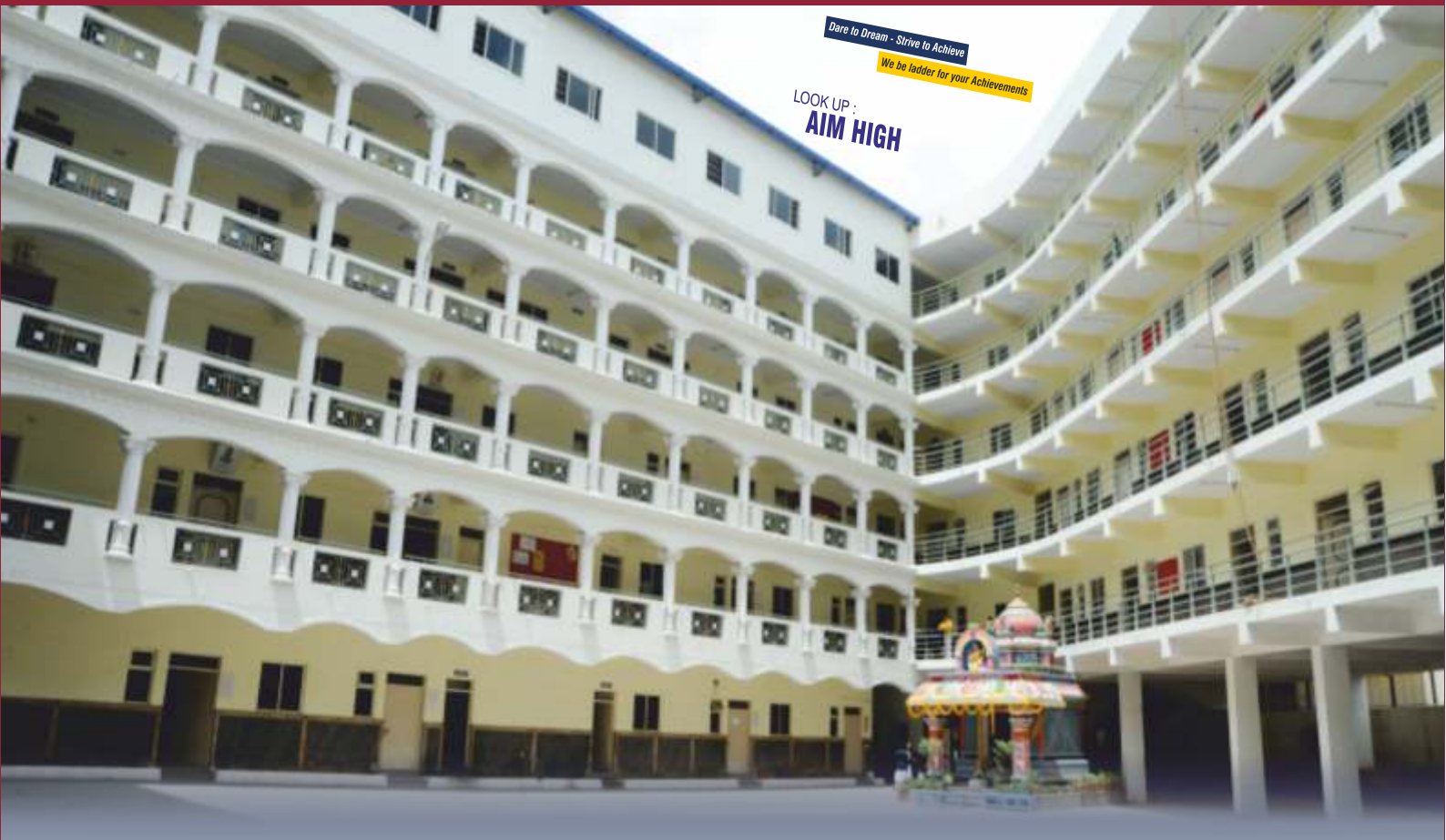


LORD SRI KRISHNA INTERNATIONAL EDUCATIONAL TRUST (R)

SRI KRISHNA DEGREE COLLEGE

(Affiliated to Bengaluru City University, NAAC Accredited & ISO Certified)

ITI Layout, BSK III Stage, BANGALORE – 560 085.



STUDENT HAND BOOK





Dr. M Rukmangada Naidu
Founder Chairman



Smt. Jalajakshamma M
Vice-Chairman



Prof. S P Manohar
Academic Director



Dr. Ushakumari N
Principal

HODs OF BCOM, BBA AND BCA DEPARTMENT



MR. RAVI.N
HOD
DEPT OF COMMERCE



MRS. DEEPA
HOD
DEPT OF COMM & MGMT



MRS.MANJULA PRASAD
HOD
DEPT OF BCA

FACULTY MEMBERS

Sl.No	Name
KANNADA	
01	Dr. UshaKumari N
02	Prof. Anil Kumar C
HINDI	
03	Dr.Shylaja
SANSKRIT	
04	Asst. Prof. Subramanya Upadhy
ENGLISH	
05	Prof. Kavitha Venugopal
06	Asst. Prof. Madhuri Kiran Godkhindi
TELUGU	
07	Dr. Ramakrishna Naidu
BCA	
08	Dr. Manjula Prasad
09	Prof. Sushmitha R
10	Asst.Prof. G Prakash Babu
11	Asst.Prof. Nandish P B
PHYSICAL EDUCATION	
12	Dr. Santosh M. S
LIBRARY & INFO SCE	
13	Asst.Prof.Umesh M
DEPT. OF SOCIAL SCIENCE	
14	Asst.Prof. Avinash R P
15	Dr. Usha S
COMMERCE & MANAGEMENT	
16	Prof. Manohar S P
17	Prof. Ravi N
18	Assoc. Prof. Deepa K
19	Asst.Prof. Sudha S
20	Prof. Suma S
21	Prof. Sowmya T K
22	Asst.Prof . Madhushree N
23	Asst.Prof . Manjuthantha D R
24	Asst.Prof . Shruthi
25	Prof . Hamsaveni
26	Asst.Prof . Suresh K S
27	Asst.Prof . Veena K
28	Asst. Prof. Madhurya
PG. DEPARTMENT	
29	Prof. M.Venugopal Naidu
30	Dr. B. Janakiram
31	Asst. Prof. Puneeth Raj D
32	Prof. Sameer Das
33	Dr. Devendra
34	Asst. Prof. Ramya Namburi

STUDENT COUNCIL

CULTURAL SECRETARY:

RATHNAKUMAR

BCOM 3RD YEAR

CULTURAL JOINT SECRETARY:

YUVARAJ

BCOM 3RD YEAR

CULTURAL COORDINATORS:

BCOM DEPARTMENT:

ARCHANA

BCOM 3RD YEAR

SHWETHA

BCOM 3RD YEAR

BBA DEPARTMENT

BHOOMIKA

BBA 3RD YEAR

BCA DEPARTMENT

DIVYA E V

BCA 3RD YEAR

Vision

- To Cater to the socio-economically weaker section and first generation learners of the society.
- To promote holistic development of students by offering quality education and making them self-reliant and socially responsible.

Mission

- To provide multidisciplinary education of international standards by inculcating global skills and values.
- To be preferred Higher Educational Institution in providing value and skill oriented education for employment.
- To develop critical and rational thinking among students.

ABOUT THE INSTITUTION

Sri Krishna Degree College offers world-class education by nurturing human values, ethics and by imparting knowledge.

Sri Krishna Degree College, founded by **Gaganashree And Kempegowda awardee Dr. M Rukmangada Naidu** under **Sri Krishna International Educational Trust** is a college affiliated to Bengaluru City University, NAAC Accredited and ISO Certified. The institution has been catering to all sections of society on need-based quality education. Sri Krishna Degree College which offers courses B.Com. B.B.A., B.C.A. and M.Com. In Commerce and management, Computer Application streams, has clarity on student's future, both in their career and life. The College has been effectively practicing outcome based education.

Located in the heart of Bangalore, the Garden City of India, Sri Krishna Degree College is about 8 kms from the Central Railway Station.

The institution has well-qualified, experienced & dedicated faculty and staff members. Sri Krishna Degree College has the most advanced Computer Labs for practical training, spacious classrooms with good furniture and A/V aids, Wi-Fi campus and 24x7 internet facilities in the departments. The Institution has Extension Activities like NSS, Youth Red Cross.

Sri Krishna Degree College attempts to create a stimulating teaching learning environment which equips students with the knowledge and skills required to face the challenges of the globalized environment. At the same time, it is committed to instilling a deep sense of social responsibility and self-discipline in its students. It also strives to cultivate a warm, cordial and mutually supportive relationship with all its stake holders.

Our Institutions

- Sri Krishna International School [State Board - Recognized by the Govt of Karnataka and ICSE Board - Affiliated to Indian Certificate of Secondary Education, New Delhi]
- Sri Krishna Pre- University College [State PU Board - Recognized by the Govt of Karnataka]
- Sri Krishna Degree College. [Bengaluru City University B.Com, BBA, BCA & M.Com]
- Sri Krishna Degree Evening College.[Bengaluru City University]

The institution has been catering to all sections of society on need-based quality education. Sri Krishna Degree College which offers courses, B.Com. B.B.A. and B.C.A. in Commerce and management, Computer Application streams, has clarity on student's future, both in their career and life. The institution has many case studies of inducting average students to raise them to achieve distinction. The emphasis is on academic focus adding to train for holistic development of students. Constantly identifying value-additions to the university stipulated curriculum, the college designs balanced inputs of curricular and co-curricular components into its practice.

The college main vision & mission is to equip students to face the present day world by imparting perfect academic culture and moral principles and to provide quality education with appealing atmosphere and help students to transform into individual with high integrity and uniqueness.

Accreditation & affiliation

Sri Krishna Degree College was established in the year 2007. Sri Krishna Degree College, under Sri Krishna International Educational Trust is affiliated to Bengaluru City University [u/s 53(5), & under Karnataka State Universities Act 2000].

It is under process to include under section 2(f) 12(B) of the UGC (University Grants Commission) Act 1956.

Accreditation by NAAC with B grade.

ISO certified ISO 2001-2015.

Sri Krishna Degree College has obtained Permanent Affiliation in the year 2020-21

Courses Offered:

B.COM

B.B.A.

B.C.A

M.COM

ETHOS

- Career Guidance And Placement Cell
- Research And Development Cell
- Laboratories
- Industry Institute Interaction Cell (IIIC)
- Entrepreneur Development Cell(EDC)
- Sports And Cultural Activities
- Kalayaana, The Cultural Forum
- `National Service Scheme (NSS)
- International Quality Assurance Cell (IQAC)
- Women Empowerment Cell
- Teachers And Mentoring Cell

ETHICS

CODE OF CONDUCT FOR THE STUDENTS

1. Students are required to be in-Time to the classes. (9.30 am in the morning)
2. If the students are late by more than five minutes (later by 9:35am), their names will be entered in a separate registers and will be reviewed on weekly basis.
3. An appropriate action will be taken on the student who is found irregular attending classes. Punishment could lead to suspension or even detention as the case may be from the course, which will be duly intimated to the parents concerned.
4. Students should come in formals (uniform for the scheduled days decided by the department without fail). They should follow the dress code of the college and wear ID card.
5. Students are required to take up weekly tests / assignments / monthly tests / seminars as decided by the respective subject teacher and they are required to perform well in all the tests / exams conducted by the department / college.
6. Permitting any student to the practical exams is strictly based on continuous evaluation by the teachers and the accumulated attendance.
7. If the performance and the attendance are found below the norms of Bangalore University, those students will not be allowed to take the final examinations and have to repeat the semester.
8. Any prolonged leave / absence by any student is permitted only against submission of leave letter counter signed by the parents and with the supporting documents related duly approved by the H.O.D and the same should be brought to the notice of class teacher. However students are advised to be in constant touch with the class teacher or mentor for any support or academic guidance required in the learning process.
9. Active participation in all departmental activities/college activities as applicable is highly appreciated and the same will be considered favorably for continuous assessment.
10. Participation of students in NCC / NSS / Fine Arts/ Sports or any other community reach out activities is highly appreciated and encouraged and students are required to show authenticated documents endorsing their participation in such activities to get attendance and academic guidance from the department.
11. Standing in the quadrangle or along the corridor in between classes is strictly not allowed and they are further required to advise not to move from classes in between for any purpose what so ever.
12. In short, students are highly encouraged to pursue their studies in a conducive and intellectually stimulated environment and required to follow all the above norms in order to stay focused in realizing the objectives.

ACADEMICS

COLLEGE TIMINGS

Class Schedule

MONDAY- FRIDAY **9.30:00 a.m. 4:00p.m**

LUNCH BREAK **1.30 PM TO 2.00 PM**

SATURDAY: **9.30:00 a.m. -1:30p.m.**

Class Duration - **1 hour per session**

Library Hours: **9:00 a.m. - 4:00 p.m.**

Administration office: **9:30 a.m. – 5:00 p.m.**

CALENDAR OF EVENTS

A calendar year is divided in to 2 semesters:

ODD semester:- July - December. EVEN semester:-January - June.

SCHEME OF EXAMINATION

Each semester will normally have six core and one non-core paper and each shall be for 100 marks. The composition of theory and internal assessment marks for each paper will be 70 and 30 respectively. However, in Computer related papers it will be 70+30 (theory +practical). Every theory paper shall ordinarily consist of two/three sections, developed to testing of conceptual skills, understanding skills, comprehension - skills, articulation and applications kills.

In case of theory papersthe various components of internal assessment will be as follows:

a) Assignment –5 marks b) Attendance - 5 marks c) Internal Test - 20 Marks
(The first test shall be for 1.5 hours duration carrying 50 marks.

The second will be pre-finals of 50 marks with the duration of 1 & 1/2 hours.

The marks scored shall be later reduced to 20 marks.

FACILITIES

Good infrastructural facilities are the foundation upon which a college may carry out its functions fruitfully. Our college houses an array of facilities which take care of the basic human as well as the academic and recreational needs of its students. Our facilities employ the most recent technologies to ensure the comfort and well-being of students and also provide those ways to be physically and mentally engaged. It also gives them a good platform to interact with their peers, teachers and important members of the society so that they may learn more and grow exponentially.

Optra Messaging App

It is an efficient means of communication to the students through which day to day important announcements related to academics, co-curricular activities and other related things would be conveyed to the students through messages.

Optra Messaging App is a multi channel student Online Performance Tracking System. It helps in tracking and communicating the Academic performance of the students. It also helps to record Marks of the students, attendance of the students. Fee alerts, holidays; Programs in the institution like Seminars, projects, timetable of the examination, special classes etc. can be communicated to the parents through this app.

It's a personalized service from the institution to the registered mobile numbers of the parents only.

Sri Krishna Degree college is particular as far as the attendance is concerned. It is mandatory for all students to maintain a minimum attendance of 75% without which they will not be allowed to appear for their exams.

We have been constantly updating our mechanism to monitor attendance and academic performance. We have moved to an integrated Campus Management Information System based on latest technology. OPTRA Messenger services provides their hourly attendance to their parents.

Salient features of OPTRA

Login and password for Principal to access/ track student information regularly.

SMS - based automated communication to parents every hour.

SMS to Parents & students to communicate important information.

The facilities provided are as follows:

- Canteen
- Indoor games centre
- Library/Digital Library
- Outdoor Sports Court
- Outdoor Auditorium
- Health Centre
- Counselling Room
- Conference Hall
- Seminar Hall & Auditorium
- Business Lab
- Computer Lab
- Language Lab
- Examination Cell

STATUTORY COMMITTEES

1. Curriculum Committee
2. Finance Committee
3. Research Committee
4. Sports Committee
5. Examination Cell
6. Internal Audit Committee
7. Internal Quality Assurance Cell (IQAC)
8. Anti-Ragging Cell

NON STATUTARY COMMITTEES

1. Feedback Committee
2. Timetable Committee
3. Slow learners' Committee
4. Result Analysis Committee
5. FDP Committee
6. Mentorship and Counseling Cell
7. Seminar Workshop committee
8. Research Committee
9. Consulting and Collaboration Committee
10. Grievance Redressal Cell
11. IT and Physical Facility Committee
12. Staff and Student Welfare Committee
13. Environmental Consciousness Committee
14. Gender Sensitization Cell
15. Behavior Cell
16. Sports Committee
17. Magazine Committee
18. SHE Cell
19. Alumni Association Committee
20. Parents – Teachers Association Committee
21. Cultural Activities Committee
22. Placement Cell
23. Industry Institute Interaction Cell
24. Bridge Course Committee
25. Competitive Examination Committee

26.Entrepreneur Cell
27.Internship Committee (Project)
28.Women Empowerment Cell
29.Equal Opportunity Cell
30.Examination Cell
31.Academic Reports Committee
32.Admission Committee
33.Internal Audit Committee
34.Disciplinary Committee
35.National Festival Committee
36.Press and Publicity Committee
37.Calendar of Events Committee
38.Red Ribbon Club Committee
39.Yoga Centre
40.Youth Red Cross Committee
41.Gandhi Study Centre Committee
42.Vivekananda Adhyayan Kendra Committee
43.Ambedkar Study Centre Committee
44.Hobbies Club
45.Festival Committee (National Festival)
46.SC & ST Cell

RULES AND REGULATIONS

1. The timings of the college are from 9:30 to 4:00 pm. Students must always wear their ID cards in the college premises.
2. The campus must be kept clean at all times. Littering, defacing the walls or desks, damaging College property etc. are offences & severe action would be taken against those students.
3. Posters and notices must not be put up without the permission of the Principal. Students are liable to disciplinary action (even dismissal) if found smoking in and around the campus, in possession of, or under the influence of tobacco products, drugs or alcohol.
4. Any display of indiscipline including insubordination, habitual inattention, and neglect of work, unbecoming language or conduct, obscenity in word or deed by a student shall be liable to temporary or permanent suspension.
5. Students are expected to conduct themselves with dignity and maturity.
6. Dress Code: The College expects all students to keep in mind the basic norms of modesty and decency with regard to dress.
7. Ragging is a cognizable offence and those who indulge in it will be punished.
8. All students should reach the classroom on time and no student would be allowed to leave the lecture hall without the Lecturer's permission or until the class is dismissed.
9. Though the College is not responsible for the conduct of its students outside the premises, it will take note of any serious misconduct of students outside the campus. Students are not allowed to park their vehicles inside the college.
10. Practice for all programs should be held either prior to the classes or after classes.
11. Participation in intercollegiate programs, within the city or outside, is subject to permission of the Principal.
12. The students should maintain 75% of attendance. The Principal shall be the final authority in the interpretation of the College rules.
13. Matters not covered by these rules are left to the discretion and decision of the Principal.

SYLLABUS

BBA SYLLABUS 2020-21

I SEMESTER–BBA

Subjects

Part 1	Language I:
Languages	Kannada/Sanskrit/Urdu/Tamil/Telugu/Malayalam/Additional English/ Marathi/Hindi
	Language II: English
Part 2	Financial Accounting
Optional	Principles of Management
	Corporate Administration
	Production and Operations Management
Part 3	Business Skill Development Course (BSDC)* Industrial Visits
Part 4	Foundation Course*
	CC and EA*

II SEMESTER–BBA

Subjects

Part 1	Language I:
Languages	Kannada/Sanskrit/Urdu/Tamil/Telugu/Malayalam/Additional English/ Marathi /Hindi
	Language II: English
Part 2	Corporate Accounting
Optional	Quantitative Analysis
	Organizational Behavior
	Marketing Management
Part 3	Business Skill Development Course (BSDC)* Community Service
Part 4	Foundation Course
	CC and EA

III SEMESTER–BBA

Subjects	
Part 1 Languages	Language I: Kannada/Sanskrit/Urdu/Tamil/Telugu/Malayalam/Additional English/Marathi/Hindi
Part 2 Optional	Corporate Communication Skills –I Cost Accounting Human Resource Management Financial Markets and Services Business Data Analysis Corporate Financial Management
Part 3	Business Skill Development Course (BSDC)* Case Study Analysis
Part 4	Foundation Course CCandEA

IV SEMESTER–BBA

Subjects	
Part 1 Languages	Language I: Kannada/Sanskrit/Urdu/Tamil/Telugu/Malayalam/Additional English/Marathi/Hindi
Part 2 Optional	Corporate Communication Skills –II Business Research Methods Banking Law and Operations Entrepreneurship Development Management Accounting Customer Relationship Management
Part 3	Business Skill Development Course (BSDC)* Preparation of Business Plan for Start Ups
Part 4	Foundation Course CCandEA

V SEMESTER–BBA

Subjects	
Part 2 Optional	Income Tax-I Business Regulations Indirect Taxes Information Technology for Business– I Elective1 Elective2
Part3	Business Skill Development Course (BSDC)* A. Field Study B. Skill Enhancement Course (SEC)** Employability Skills Training (Aptitude and GD Training)
Part4	Ability Enhancement Compulsory Course (AECC)

VI SEMESTER–BBA

Subjects	
Part 2 Optional	Income Tax-II Strategic Management International Business Information Technology for Business–II Elective3 Elective4
Part3	Business Skill Development Course (BSDC)* A. Internship with Business Organization B. Skill Enhancement Course (SEC)** Placement Training
Part4	Ability Enhancement Compulsory Course (AECC)

BCA SYLLABUS 2020-21

Sem	Part	Title of Paper
I	Part1	Indian Language
		English
		Problem Solving Techniques using C
	Part2	Computer Organizations
		Discrete Mathematics
		C Programming Lab
	Part3	Office Automation
		Foundation Course
		CC&EC
II	Part1	Indian Language
		English
		Data Structures
	Part2	Database Management System
		Numerical and Statistical Methods
		Data Structures using C lab
	Part3	DBMS Lab Using Oracle
		Foundation Course
		CC&EC

Sem	Part	Title of Paper
III	Part1	Indian Language
		English
	Part2	Object oriented Programming using C++
		Financial Accounting and Management
		Operating System
		OOPS
		Using C++Lab
		Tally Lab
	Part3	Foundation Course
		CC &EC
IV	Part1	Indian Language
		English
	Part2	VB.NET
		Programming
		Unix and Shell Programming
		Software Engineering
		VB.NETLab
		Unix Lab
	Part3	Skill Development
		CC&EC

Sem	Part	Title of Paper	
V		Data Communication and Networks	
		Artificial Intelligence	
		Java Programming	
		Analysis and Design of Algorithm	
	Part2	Elective1 Java Programming Lab	
		Analysis and Design of Algorithm Lab	
	Part3	Project Skill Development Course	
	Part2	System Programming	
	VI		Professional and Business Communication
			WEB Programming
		Elective2 WEB Programming Lab	
		Project Work	
Part3		Skill Development Course	

BCOM SYLLALBUS 2020-21

I SEMESTER

Subjects	
Part 1 Languages	Language - I:Kannada/Sanskrit/Urdu/Tamil/ Telugu/Malayalam/Additional English/Marathi/ Hindi
	Language– II: English
	Financial Accounting
Part 2 Optional	Business Dynamics &Entrepreneurship
	Indian Financial Institutions &Markets
	Corporate Structure &Administration
Part 3 Practicals	Practicals on Skill Development*
Part4	Foundation Course
	CC&EA

II SEMESTER

Subjects	
Part 1 Languages	Language - I: Kannada/Sanskrit/Urdu/Tamil/Telugu/Malayalam/Additional English/Marathi/ Hindi
	Language– II: English
	Advanced Financial Accounting
Part 2 Optional	Banking Operations & Innovations
	Modern Marketing
	Methods & Techniques for Business Data Analysis
Part 3 Practicals	Practicals on Skill Development*
Part4	Foundation Course
	CC&EA

III SEMESTER

Subjects	
Part 1 Language	Language:I Kannada/Sanskrit/Urdu/Tamil/Telugu/Malayalam/AdditionalEnglish/Marathi/ Hindi
	Language–II : English
Part 2	Corporate Accounting
Optional	Financial Management
	Business Regulations
	Business Data Analysis
Part 3 Practicals	Practicals on Skill Development*
Part4	Foundation Course
	CC&EA

IV SEMESTER

Subjects	
Part 1Language	Language - I: Kannada/Sanskrit/Urdu/Tamil/Telugu/Malayalam/AdditionalEnglish/Marathi/ Hindi
	Language–II : English
Part 2Optional	Advanced Corporate Accounting
	Goods& Services Tax
	Cost Accounting
	E– Business & Accounting
Part 3Practicals	Practicals on Skill Development*
Part4	Foundation Course
	CC&EA

V SEMESTER

Subjects	
Part 1	Income Tax-I
Optional	Auditing & Corporate Governance
	ELECTIVEPAPER-5.3 (From First Elective Group)
Part 2	ELECTIVEPAPER-5.4 (From First Elective Group)
Elective	ELECTIVEPAPER-5.3 (From Second Elective Group)
	ELECTIVEPAPER-5.4 (From Second Elective Group)
Part 3	
Practicals	Practicals on Skill Development*
	SDC/SEC: Community Service
Part4	Ability Enhancement Compulsory Course

VI SEMESTER

Subjects	
Part 1	Income Tax-II
Optional	Indian Accounting Standards and IFRS
	ELECTIVEPAPER-6.3 (From First Elective Group)
	ELECTIVEPAPER-6.4 (From First Elective Group)
Part 2	ELECTIVEPAPER-6.3 (From Second Elective Group)
Elective	ELECTIVEPAPER-6.4 (From Second Elective Group)
Part 3	
Practicals	Practicals on Skill Development*
	SDC/SEC: Internship Programme
Part4	Ability Enhancement Compulsory Course

COURSE AND AFFILIATION

Sri Krishna Degree College offers 3 year full time B.Com, BBA and BCA with 6 semesters. B.Com Course started in the 2007 and BBA and BCA started in the year 2008. M.Com Course also has been started in the year 2017. The institution is affiliated to Bangalore City University. We are also affiliated with ISO 9001:2009.

VALUE ADDED COURSES:

To fill the gap between the university syllabus and the global requirement some of the certificate courses are provided to the students.

Value added courses for B.Com contain Accounting with tally 9, PF and ESI, Payroll Processing, Labour Laws. Service Tax, Banking, Tax Planning for Employees, Income Tax, Interview tips and soft skills.

Placement Training for B.Com and BBA to help them to attend the interview Tally for B.Com.

to BCA conducts Dot Net Classes which include C*, NET, Vb.NET, Vb.NET, Asp. NET, SQL P.

With this there is a Club inaugurated by each department through which different events are conducted to make the students get more knowledge and exposure. The Activities conducted are:

- Group Seminar
- Quiz
- Best Manager
- Debate
- Product Launch
- Aptitude Test
- Creative Ads
- Chart and Model Preparation etc.

Add On Course :-NICT, GLOVISH Tech.

Mandatory Documents to be furnished at the time of admission:

- A. Completely filled admission form with passport size photos must be produced.
- B. Original marks cards of SSLC and PUC must be produced which would be returned to the students after the verification.
- C. Caste certificate and income certificate wherever applicable to be furnished.
- D. Transfer certificate is mandatory.

Disciplinary Policy:

SKDC Bangalore follows a Disciplinary policy. A senior faculty member is the in-charge of the anti-ragging and discipline committees. His / Her contact details are prominently displayed in the campus.

Students and parents have to sign separate affidavit regarding anti-ragging policy as directed by the Supreme Court of India, at the beginning of the course. Any student found breaching the rules is subjected to strict action.

Uniform:

Sri Krishna Degree College Bangalore as a Standard Uniform That includes:

BBA- A blazer, formal shirt that is common for boys and girls

BCA- A blazer, formal shirt that is common for boys and girls

B.Com – Formal dress is common for boys and girls.

A T-shirt to all the students is provided by the institution and must be worn on specified days of week, during special functions, industrial visits and exams.

Identity Card:

SKDC, Bangalore urges its students to understand the spirit of wearing identity cards and to comply with rules, as it is. The contents of the ID cards and relative details are as follows.

- i. A symbol of Sri Krishna belonging to an institution.
- ii. It is considered as the means of identification in case of accidents, any emergencies and medical cases.
- iii. After the admission of a student ID card will be issued by the administration department.
- iv. The identity card will contain the student's name, batch details, permanent registration number and blood group along with a recent passport size photograph duly stamped and signed by the Principal of Degree College.
- v. Every Student is required to carry his/her ID cards daily. They may be asked to produce the ID card whenever required by personnel authorized by SKDC, Bangalore for the purpose of identification.

- vi. In case student loses identity card, a duplicate card will be issued. A written request letter should be furnished, subject to the approval of the director and principal with payment of applicable nominal fee.

Dress Code:

The institute has defined its own dress code which is formal or semi-formal. One day in a week, the students can wear casuals subject to certain prescribed norms. The way the student dresses should suit the institute he/she represent and reflect the class.

1. Student who is not adhering to the above will not be allowed to attend the classes and will forfeit the attendance for the classes missed. If the students repeat the same for more than three warnings, the student will be suspended from attending classes for three days and the parents will be informed.
2. Uniform to be worn compulsory on Monday, Wednesday and Friday.
3. Formal means: Full shirt with tie, formal pant and polished formal shoes to be worn on the remaining days of the week.
4. Semi formals means: Half shirt with collar, formal pant and polished formal shoe to be worn on Fridays.

Attendance :

Every Student must have attended minimum 75% of the total number of lectures conducted in the class by the faculty.

1. The student will not be eligible to appear for the examination if he/she fails to put in the required attendance.
2. Students seeking placements should have attended the skills classes and should have minimum of 90% attendance
3. The concession in attendance is meant to care off medical leave and leave on personal grounds. Attendance will be granted only in case of any critical illness. However in extreme cases, the Director's decision will prevail.

Career Guidance and Placement Cell:

‘WE SHAPE THOSE WHO SHAPE THE WORLD’

Sri Krishna Degree College offers a large pool of talent to recruit from, with a wide range of courses and specializations at UG and PG levels. The training and Placement cell of the college has an integral role in the recruitment, and the Cell is provided with complete infrastructure support. Training programmes are organized throughout the year to prepare the students to face the recruitment process. Students are also guided in improving skills to meet industry needs. Training and Placement organizes programmes in personality development, interpersonal and communication skills, career planning and career mapping, group discussions and mock interview. It works through a close knit organization and has a structure which conveys information to the students at the fastest possible rate. This institution aims to create a corporate friendly atmosphere in the college campus and to train and prepare the students, to face the rigors of professional world.

Objectives:

- Assists students develop / clarify their academic and career interests, and their short and long term goals through individual counseling and group sessions.
- Work with faculty members, department heads and administration to integrate career planning.
- Assists employees to achieve their hiring goals.
- Serve the community by providing access to our campus wide activities and career resources.
- Empower students with life-long career decision-making skills.
- Provide resources and activities to facilitate the career planning process.
- Act as a link between students, alumni and the employment community
- Upgrading the students communication skills and personality development by inviting experts from outside for seminars / classes.

Sexual Harassment means

For this purpose, sexual harassment Includes such unwelcome sexuality determined behaviour (whether directly or by implication) as:

- a. Physical contact and advances;
- b. A demand or request for sexual favors;
- c. Sexually colored remarks;
- d. Showing pornography;
- e. Any other unwelcome physical, verbal or non-verbal conduct of sexual nature.

Sexual harassment includes many things

- Actual or attempted rape or sexual assault.
- Unwanted pressure for sexual favors.
- Unwanted deliberate touching, leaning over, cornering or pinching.
- Unwanted sexual looks or gestures.
- Unwanted letters, telephone calls, or materials of a sexual nature .
- Sexual comments.

Punishment:

Section 354:Whoever assaults or uses criminal force on any woman, intending to outrage her modesty or knowing it likely that he will there by outrage her modesty, shall be punished with imprisonment for a term which may extend to two years, or with fine, or with both.

Civil Case: A civil suit can be filed for damages under tort laws. That is, the basis for filing the case would be mental anguish, physical harassment, loss of income and employment caused by the sexual harassment.

“BUT ALL WE REALLY NEED IS RESPECT FOR ONE ANOTHER TO PREVENT THIS SILENT EVIL”

Our Institutions

- Sri Krishna International School [State Board - Recognized by the Govt. of Karnataka and ICSE Board - Affiliated to Indian Certificate of Secondary Education, New Delhi]
- Sri Krishna Pre- University College [State PU Board - Recognized by the Govt. of Karnataka]
- Sri Krishna Degree College [Bengaluru City University -B.Com, BBA, BCA & M.Com]
- Sri Krishna Degree Evening College.[Bengaluru City University]



SRI KRISHNA DEGREE COLLEGE
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